

Live Nonprofit Q&A Series: Return to Work

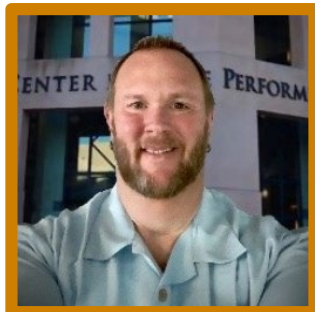
Speakers



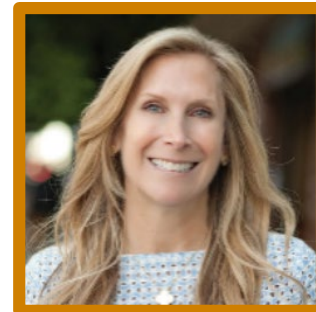
Michael Boulton
Partner
Armanino



Jason Levey
Director
Canterbury Consulting



Scott DeVine
General Manager &
Chief Financial Officer
TheatreWorks



Dana Hirsch Lipman
Executive Vice President & Chief
Human Resource Officer / General
Counsel
YMCA of Metropolitan Los Angeles

Armanino Overview



CORE PURPOSE

To be the **most innovative** and **entrepreneurial** firm that makes a **positive impact** on the lives of our **clients**, our **people** and our **communities**.

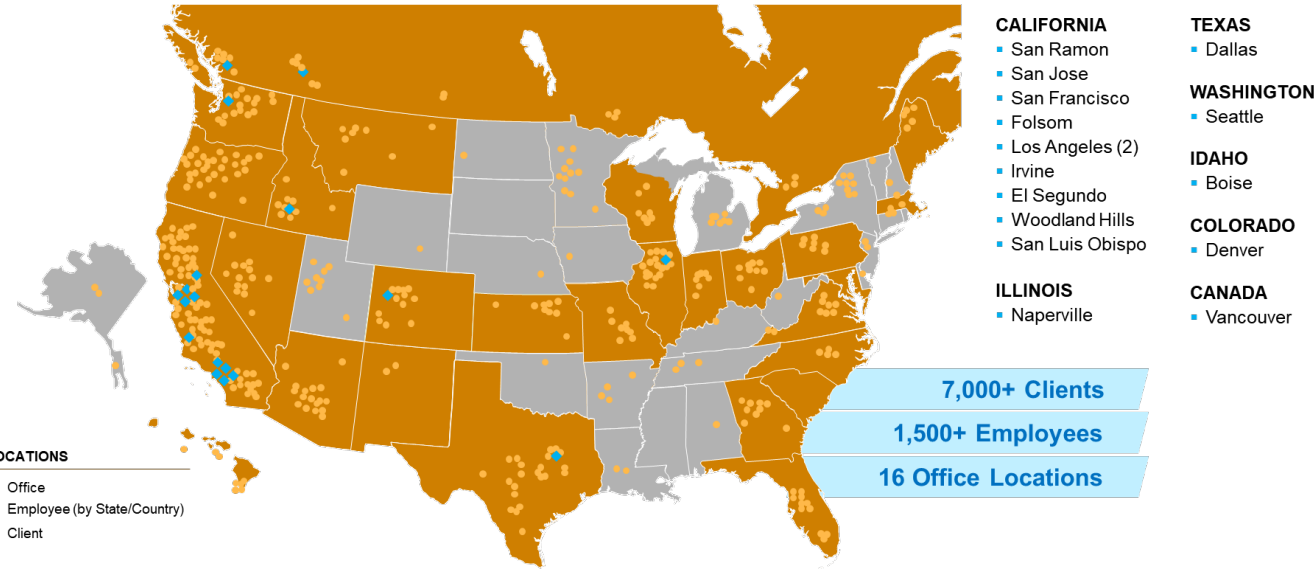


SNAPSHOT

- 1,500+ Employees
- Team Members in 26 States
- 20th Largest CPA & Consulting Firm in the Nation
- Largest California-Based CPA & Consulting Firm



LOCATIONS



RECOGNITION & AWARDS



COVID-19

RESOURCE CENTER

[ACCESS THE
RESOURCE CENTER](#)

Cash Controls & Crisis Management

We answer the question, “How do I stay in business given market volatility?”

Government Aid & Access

We answer the question, “How do I access government assistance?”

HR & Remote Workforce Enablement

We answer the question, “How do I manage my employees?”

Internal & External Communications

We answer the question, “How do I manage what is being shared about the pandemic?”

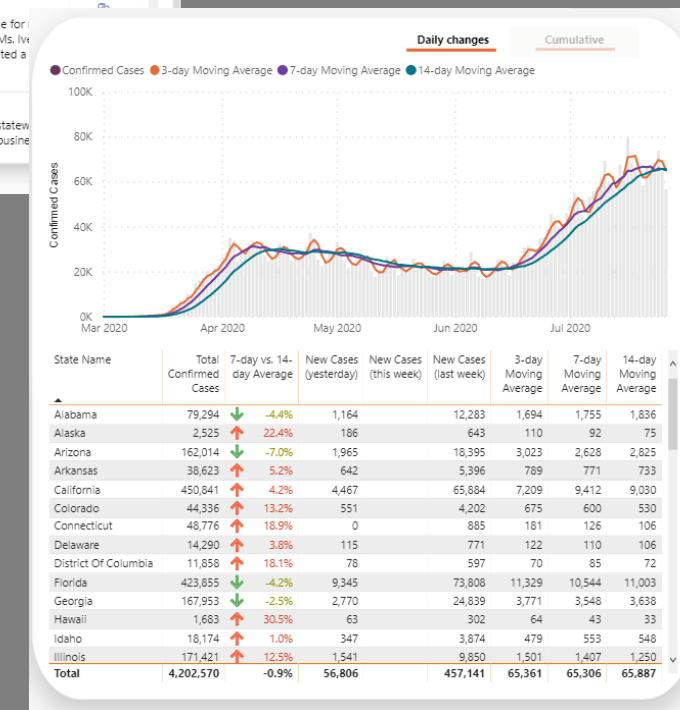
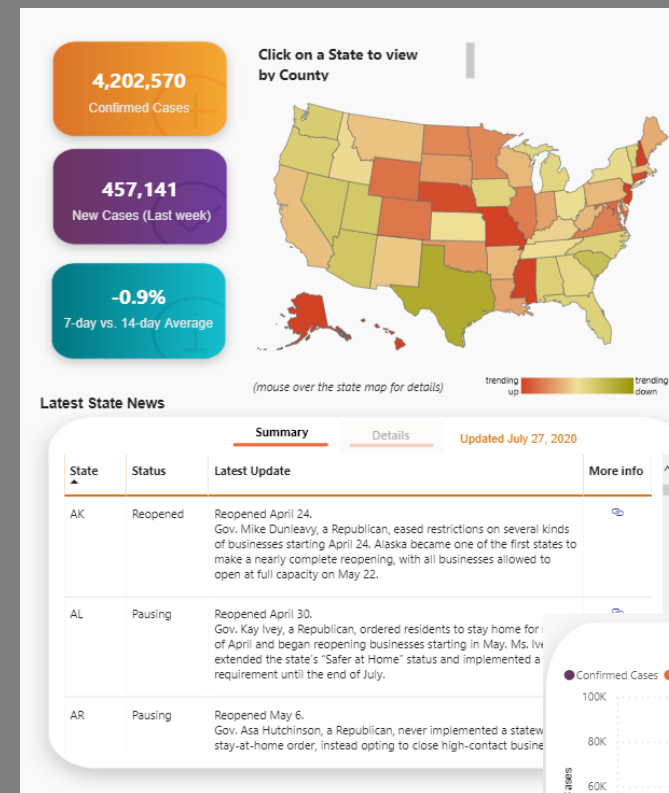
Industry Solutions

We answer the question, “How do I solve for issues specific to my industry?”



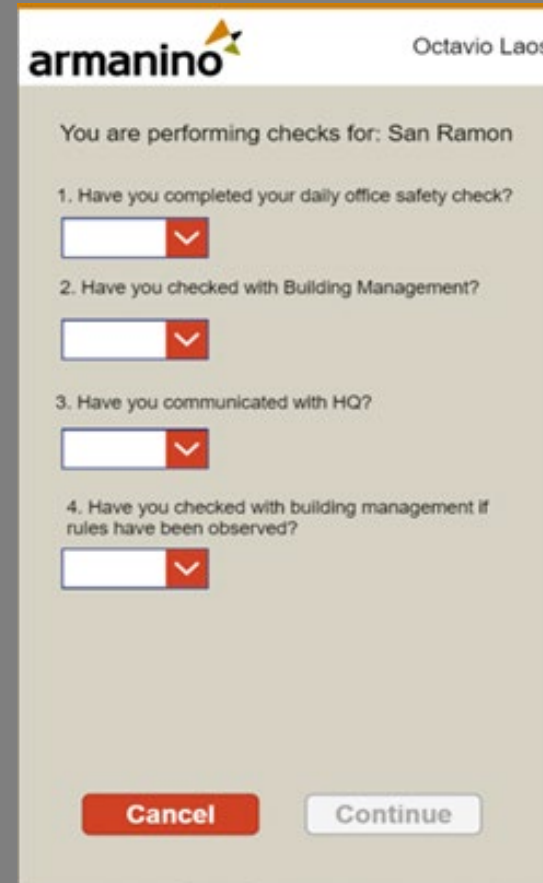
COVID-19 Tracker

- Our COVID tracker continues to help businesses interpret data especially when news of cases increases country wide
- Providing information by state and by county, easily sort-able, on number of tests, percent of positive tests and 7 vs. 14 day testing trends as businesses grapple when to return to work.



Return to Work App

- You need to make key decisions on when and who to let come back to the office
- Clearly communicate those updates to your staff.
- But applying new policies can be difficult, especially in uncertain times. That's why we recommend tracking COVID-19 safety.

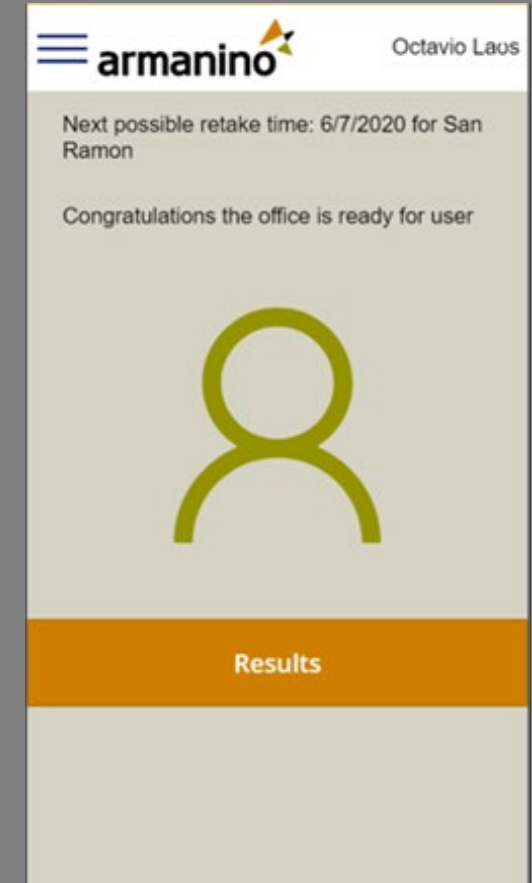


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You are performing checks for: San Ramon

1. Have you completed your daily office safety check?
2. Have you checked with Building Management?
3. Have you communicated with HQ?
4. Have you checked with building management if rules have been observed?


Cancel Continue



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Next possible retake time: 6/7/2020 for San Ramon

Congratulations the office is ready for user



Results

About Canterbury Consulting

- Independent investment advisory firm established in 1988
- 100% employee-owned
- \$24.0 billion in assets
- 10 senior consultants
averaging 20+ years of investment experience
- 32 investment professionals
- 2 Office Locations
 - *Newport Beach, California Headquarters*
 - *Seattle, Washington Office*
- Serving clients located in the United States, Canada & Mexico



We serve community foundations, educational endowments, religious organizations, arts and cultural foundations, health care organizations as well as individuals and family offices with assets between \$25 million - \$1 billion.

WE FOCUS ON YOUR INVESTMENTS SO YOU CAN FOCUS ON YOUR MISSION

We Serve Nonprofit Institutions

- We have designed our business model around the objectives of mid-size endowments and foundations.
- We believe that these organizations deserve:
 - Sophisticated, unbiased investment guidance
 - Customized investment programs
 - Comprehensive performance reporting
 - Dedicated client service team to provide administrative support

Webinar Series: The Impact of COVID-19 on Nonprofits

The Paycheck Protection Program – July 15th at 10am PT

- Featured Panelist:
 - **Armanino**, Matt Petroski, Director

Strategic Planning During the COVID Crisis – July 22nd at 10am PT

- Featured Panelists:
 - **UniHealth Foundation**, Jennifer Vanore, PhD, President & Chief Operating Officer
 - **Fine Arts Museums of San Francisco**, Jason Seifer, CPA, Chief Financial Officer
 - **Ventura County Community Foundation**, Vanessa Bechtel, President & Chief Executive Officer

Return to Work Guidelines – July 30th at 10am PT

- Featured Panelists:
 - **YMCA of Metropolitan Los Angeles**, Dana Hirsh Lipman, Executive Vice President & Chief Human Resource Officer / General Counsel
 - **TheatreWorks Silicon Valley**, Scott DeVine, General Manager & Chief Financial Officer



Survey Results

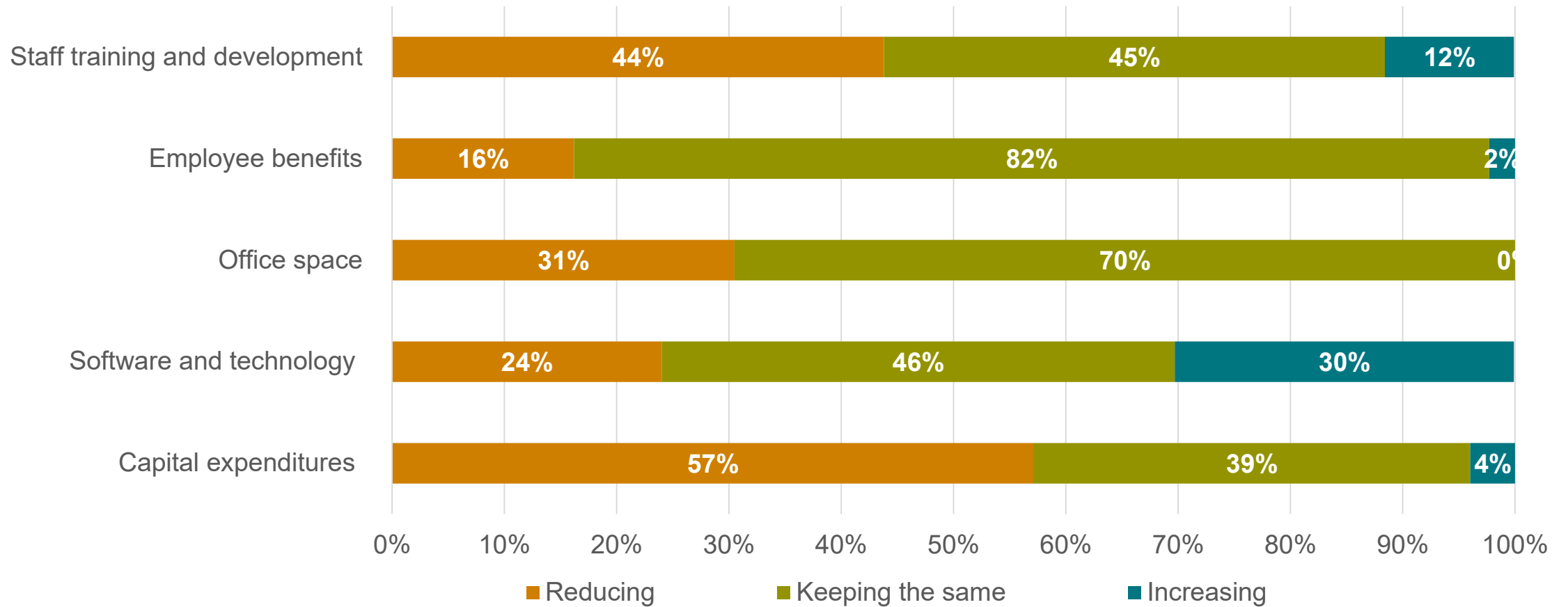
Project Guidelines

- Fielded between May 14 and June 3, 2020
 - Completes: 130 (80%)
 - Partial: 31 (20%)
 - Total: 161
- Questionnaire Design
 - 17 questions
 - 5 firmographic questions
 - 8 minutes
- Responses from
 - 79% within CA
 - 69% CEO or Finance Leader
 - 46% social services and arts niches
 - 56% holding >\$10M in assets

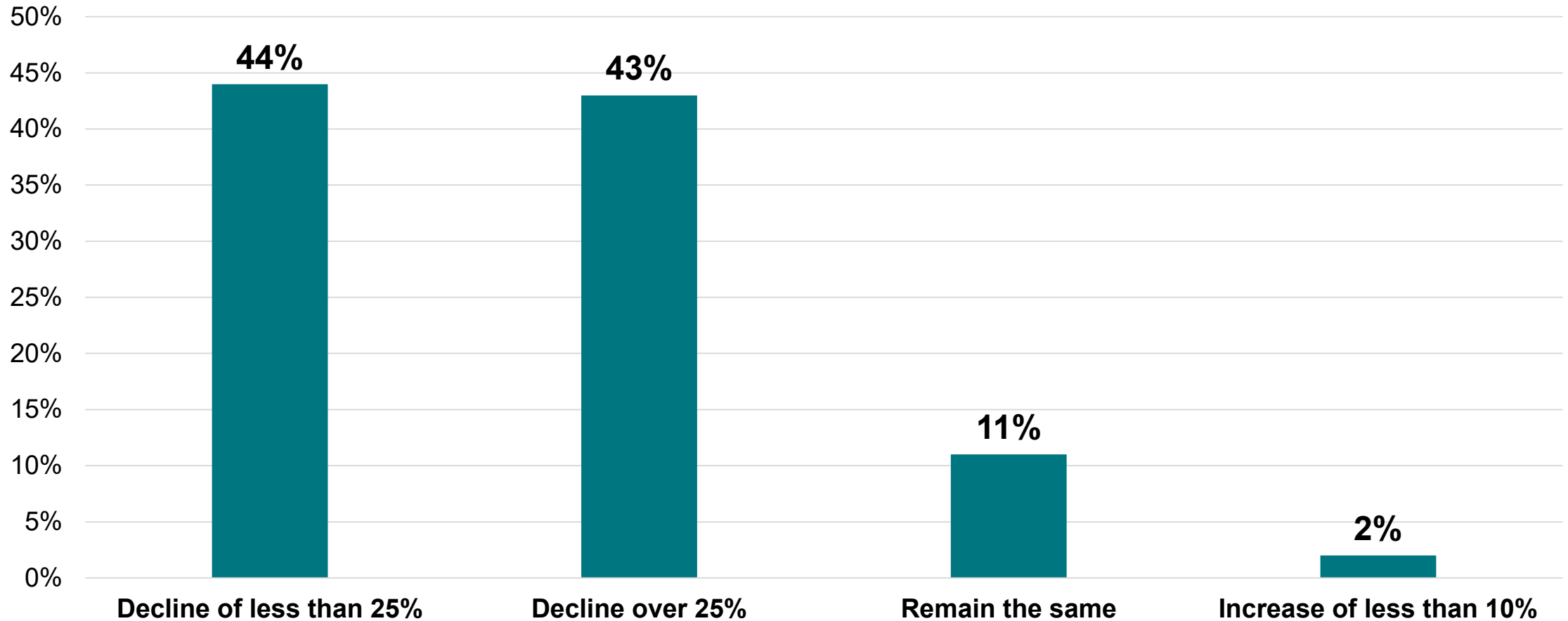


Findings

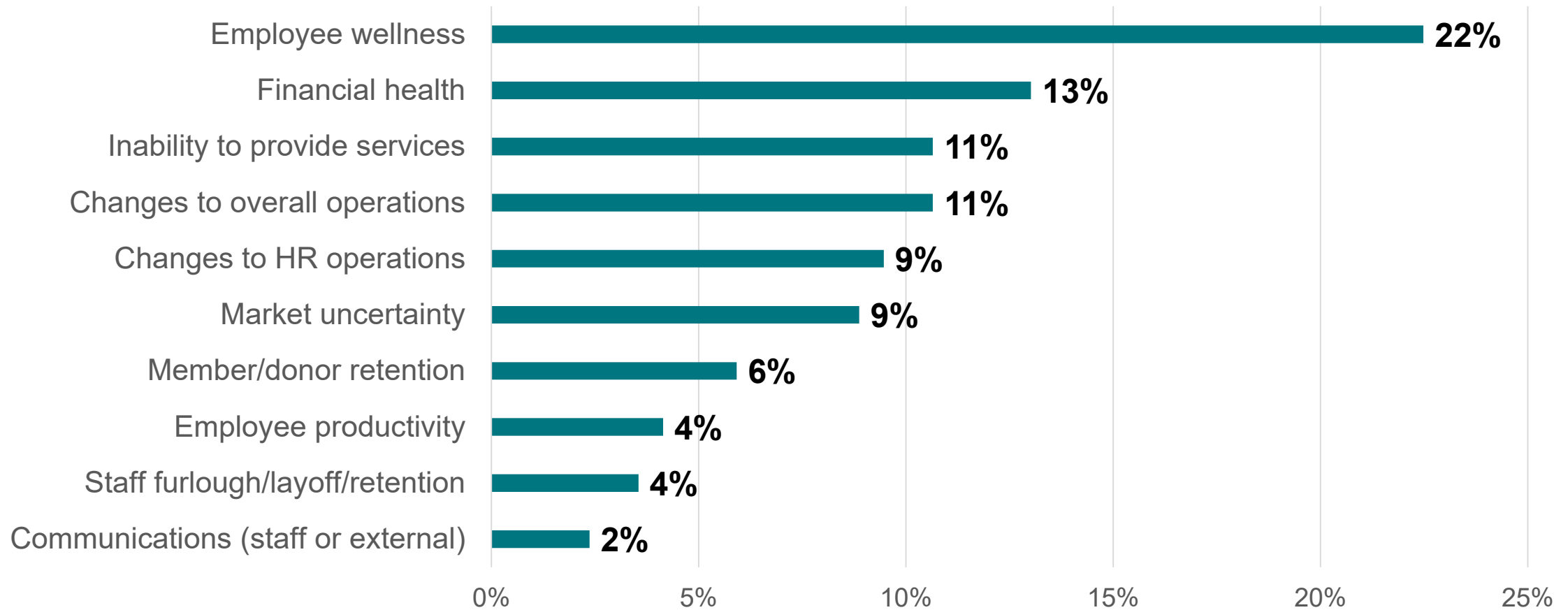
Excluding Staffing, Which of the Following are you Considering Reducing, Keeping the Same or Increasing?



What Are Your Expectations Regarding Your Funding For The Next 18 Months Compared To Last Year?



Besides Revenue, What Are The Biggest Challenges You Expect As A Result Of The COVID-19 Crisis? (Open-Ended Top 10 Mentions)





How To Return to Work

Checklist

- Check the local statistics and health/government guidance daily
- Establish an office safety program
- Communication should be clear
- Don't forget about the Families First Coronavirus Response Act
- Establish rules for common areas
- Establish rules for in/out locations as well as deliveries
- Stagger arrival times or days to use the office
- Keep privacy and HIPAA rights front of mind
- Travel polices

And much more: <https://www.armaninollp.com/articles/covid-19-back-to-work-checklist/>

Additional Operational Changes

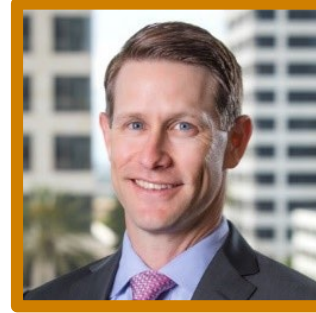
- Examine existing policies and update accordingly
 - Employee handbook
 - Travel and expense reimbursements
 - Sick/PTO policies to include emergency leave
 - Remote working
- Consider new policies to be written
 - Visitors and delivery policies
 - Health and welfare checks (temperature, etc)
 - PPE and distancing
 - Employee vacation travel reporting

Link: <https://www.armaninollp.com/articles/what-to-do-before-staff-return-to-office/>

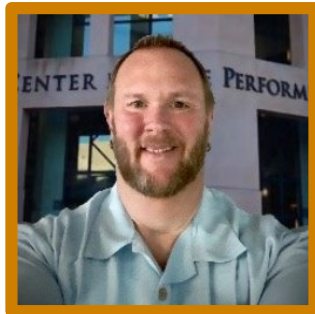
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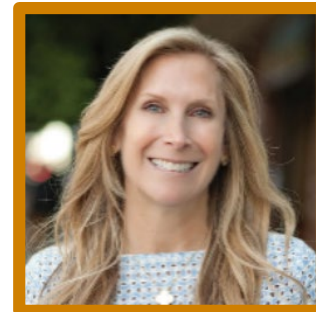
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Reach Out |

Armanino – Mike Boulton (Mike.Boulton@armaninoLLP.com)

Canterbury Consulting – Jason Levey (jlevey@CanterburyConsulting.com)